



**HUDSON BAY MOUNTAIN RESORT  
2019/2020  
SCHOOL GROUP PROGRAM**

Welcome to the Hudson Bay Mountain 2019/2020 School Group Program!

**Please read through this information package thoroughly, as there are some significant changes from previous years.**

School Pricing	Elementary (ages 6-12)	Secondary (ages 13-18)
Lift, Lesson & Rental*	\$43	\$45
Lesson & Lift*	\$35	\$40
Lesson & Rental*	\$30	\$30
Lesson Only*	\$15	\$15
Extra Chaperone Lift Ticket	\$30	\$30
Chaperone Rental	\$20	\$20
Chaperone Lesson	\$10	\$10

All prices include tax

\* see page 3 for the NEW lesson policy

These prices available for visits only during the school week

***Holiday periods exempt.***

**CHANGES FOR THE 2019/2020 SCHOOL GROUP PROGRAM**

- LESSONS ARE MANDATORY FOR EVERY VISIT
- PROGRESS CARDS (EACH STUDENT WILL RECEIVE A PERSONALIZED SKILLS ASSESSMENT CARD)
- CHAPERONE RATIO IS 1:8 FOR EVERY AGE GROUP
- MAXIMUM OF 5 ADDITIONAL ADULT TICKETS AT THE \$30 PRICE. ALL EXTRAS WILL BE CHARGED FULL PRICE FOR LIFT TICKETS, RENTALS AND LESSONS.
- UPDATED AND EXPANDED CHAPERONE ROLES & RESPONSIBILITIES

## PARTICIPANT SIGN-UP FORMS

Participant sign-up forms are where the student's parent or guardian will fill in all information needed for their visit. This form is also the release of liability waiver, which releases the ski area from any legal responsibility in the event of injury. These forms are incredibly important!

**Students under the age of 19 must have a parent or guardian signature.**

All participants, **including chaperones and adults**, must complete a Participant Sign-Up Form in full. The group coordinator may photocopy as many copies of this form as needed. All participants must turn in the completed and signed form to the group coordinator for processing. This form is where you get the information needed to fill out the Group Registration form.

**I cannot stress enough the importance of ensuring the information gathered (height, weight, shoe size and ability level) is correct!** If the rental staff is unsure about the information, or believes the information to be incorrect, the student's gear will **not be pre-set** and they will have to wait until everyone is dealt with before they will get set up with their gear.

Even if a student is not getting rentals, we will need their sport of choice and ability level to put them in the correct (mandatory) lesson.

The group coordinator must deliver all completed Sign-up Forms to HBM Snow School **upon arrival**. **Participants cannot be included in the program without a signed form.**

## GROUP REGISTRATION FORMS

All completed Participant Sign-Up Forms must be returned to the group coordinator. **The information gathered from these forms must be transferred to the Group Registration Sheet.** It is essential that the **Group Registration Sheets are completed in full.**

All Group Registration Forms must be received a **minimum of five school days** prior to your group's visit.

**Any additions or corrections must be submitted on a separate Group Registration Form \*\*containing only those changes.** \*\* Please do not send the whole form again. If you are removing a student from the registration sheet, please email just the name and we will remove them from the original sheet. Additions will be set up with their gear **after** everyone on the original list has been dealt with.

Please do not hesitate to contact us if you require assistance with the registration process.

Please submit completed Group Registration Sheets to [snowschool@hudsonbaymountain.com](mailto:snowschool@hudsonbaymountain.com).

***All forms and information are available to download off our website  
[www.hudsonbaymountain.com/snow\\_school](http://www.hudsonbaymountain.com/snow_school).***

## LESSONS

New this year, in order to reduce the risk of injury to participants and ensure a fun, safe experience, HBMR is requiring **snow school lessons for all student participants, on each visit to the mountain.** If you have any questions regarding this new policy, please send me an email at [ireijones@hudsonbaymountain.com](mailto:ireijones@hudsonbaymountain.com) and I can explain our decision further.

The schedule for lessons will be printed and handed to the coordinator, along with the lift tickets and lunch vouchers, when they come to the rental shop and notify us that the group has arrived. This is also the time to let us know if there are any students who are on the list but were unable to make the trip or any additions to the list.

Lessons have set times of **10:30 am, 12:30 pm and 2:30 pm** and are 1.5 hours long. It is **very important that students are classified properly**, as this is how we separate them for their lessons. Incorrectly classifying a student (marking them down as blue rather than green for instance) can have a significant negative impact on the students and others experience.

The following is the classification of ability levels;

**Never Ever** – This lesson is for students **who have never put on a pair of skis or a snowboard before.** They will learn the basics of how to put on their equipment, basic mobility skills, and how to safely use the **Little Rascal handle tow lift.**

**Green** – This lesson is geared towards students **who have basic mobility skills** (can snowplow and stop on skis, or can sideslip and stop on snowboard) and **who want to increase that mobility.** Skiers will learn how to parallel ski, and snowboarders will learn how to change edges to connect their 'S turns'. Both aspects may have the opportunity to safely learn how to use the **Panorama T-bar lift**, and may graduate to Green runs or Blue runs.

**Blue** – Students in this **level can parallel ski and turn using both edges of their snowboard.** They can confidently use the T-bar lift (Panorama or Prairie), and are **looking to solidify their skills** through the use of varying terrain and new exercises to challenge their abilities.

**Black** – This lesson is for students **who are confident in their ability to ski or snowboard various terrain** all over the mountain. They will continue **to challenge their skills** by doing exercises on difficult terrain, and may use steeps and trees to further their learning.

At Hudson Bay Mountain we want all of our guests to have the most enjoyable, educational, and safest day on the slopes. Lessons are instructed by knowledgeable, friendly, and certified professionals who teach beginners to experts.

Another new addition the program this year is our **HBMR Snow School Progress Cards.** These personalized cards will be filled out by the instructor after each lesson and kept on file. This will ensure that lessons and skills taught are not repeated and that the student has a visual representation of what they have learned and how far they have progressed. Students will have the option to take home a copy of their progress card at either the end of the lesson, or in the case of multiple visits, at the end of the season.

In an effort to make sure every student gets to participate in their ski day, one on one adapted lessons are available. Please speak with Lex ([ireijones@hudsonbaymountain.com](mailto:ireijones@hudsonbaymountain.com)) about how these can be arranged.

## CHAPERONES

Chaperones are an important part of the ensuring the safety of all participants and that the day goes smoothly. **This is not a job to be taken lightly!** Coordinators must assign **one chaperone for every 8 students**. The following is a list of **roles and responsibilities that chaperones are required to complete**;

- Chaperones are **required to attend a morning meeting with an instructor** to have their own specific safety talk and go over their duties for the day.
- One chaperone **must stay in the lodge at all times**. This is in the event of an injury or disciplinary procedure that results in a student's ticket/pass being taken away. Chaperones may rotate, but there must always be at least one in the lodge. The chaperone/s that is on lodge duty **must supply their cell phone number** so they can be reached in the events detailed above.
- Chaperones are required to **stay with their assigned group at all times**.
- Chaperones are expected to **help out in the rental shop with gear fitting in the morning**. This includes helping students find their boots and skis/snowboards, helping students get their boots on and helmet fitting. By helping out you are making sure that the students get out on the snow faster.
- Chaperones must **ensure that students show up for their assigned lesson**. Instructors have a list of names of students in their lessons, and will keep track if a student does not participate. Disciplinary procedures (ticket/pass taken away and student required to sit out the remainder of the day) will be taken if a student does not participate. Chaperones are also required to collect their assigned students after their lesson has been completed.
- Chaperones are responsible for **making sure everyone in their assigned group returns all their rental gear on time, in an orderly fashion and in good condition**.
- Chaperones are **expected to know and abide by the Alpine Responsibility Code and lead by example** e.g.: staying out of the Terrain Park and closed areas.
- All chaperones must be a **minimum ability level of intermediate** skier or boarder.

In appreciation of their efforts towards providing a safe and enjoyable experience, **chaperones ski free!**

Extra adults (**maximum of 5 additional**) are welcome to a special lift ticket rate of \$30, rental rate of \$20 and lesson rate of \$10.

Any adults above the 1:8 ratio for complimentary tickets and the 5 extra at the reduced rate **will be required to pay full price for tickets, rentals and lessons**. When filling out your Group Registration form, please be sure to **indicate which adults are the chaperones, which are the extra adults and which adults will be paying full price**.

# ALPINE RESPONSIBILITY CODE



THERE ARE ELEMENTS OF RISK THAT COMMON SENSE AND PERSONAL AWARENESS CAN HELP REDUCE. REGARDLESS OF HOW YOU DECIDE TO USE THE SLOPES, ALWAYS SHOW COURTESY TO OTHERS. PLEASE ADHERE TO THE CODE LISTED BELOW AND SHARE WITH OTHERS THE RESPONSIBILITY FOR A SAFE OUTDOOR EXPERIENCE.

- 1** Always stay in control. You must be able to stop or avoid other people or objects.
- 2** People ahead of you have the right-of-way. It is your responsibility to avoid them.
- 3** Do not stop where you obstruct a trail or are not visible from above.
- 4** Before starting downhill or merging onto a trail, look uphill and yield to others.
- 5** If you are involved in or witness a collision or accident, you must remain at the scene and identify yourself to the Ski Patrol.
- 6** Always use proper devices to help prevent runaway equipment.
- 7** Observe and obey all posted signs and warnings.
- 8** Keep off closed trails and closed areas.
- 9** You must not use lifts or terrain if your ability is impaired through use of alcohol or drugs.
- 10** You must have sufficient physical dexterity, ability and knowledge to safely load, ride and unload lifts. If in doubt, ask the lift attendant.

**Know the Code – Be Safety Conscious  
It is Your Responsibility**

## PREPARATION

Mountain weather changes quickly and is difficult to predict. It always best to **“hope for the best but prepare for the worst.”** As a parent, chaperone or coordinator it is **your responsibility to ensure all your students, as well as yourself, arrive dressed appropriately** for winter mountain conditions.

Below is a list of what you need to bring to have a safe and enjoyable day;

- Gloves
- Goggles
- Jacket
- Snow pants
- Hat/toque

There are a couple of options for checking the weather on the mountain;

- Call our Snow Phone at 778-648-7669
- Check the live webcam on our website [www.hudsonbaymountain.com/mountain\\_report](http://www.hudsonbaymountain.com/mountain_report).
- Check the morning snow report on our Facebook page

Please be aware that there is a **26 km unpaved road** connecting downtown Smithers with Hudson Bay Mountain Resort. The road is easily and often affected by the weather, and conditions can change quickly.

Although the Ministry of Highways does its best to maintain the road, all vehicles should be prepared for winter driving with **appropriate tires and chains**. As this road is also used for logging operations, **be aware of oncoming traffic**, particularly on the switchbacks. Please drive carefully.

In preparation for your visit, we expect you to have a discussion with your class about the safety aspect of visiting a ski resort. Here are some links to help you get the message of safety and the Alpine Responsibility Code across;

- <https://www.youtube.com/watch?v=phMMYF9JrCQ>
  - o “A Little Respect” is a 20 minute video that discusses ability levels, clothing, lessons and other issues. Keep in mind not all things in this video apply to HBMR.
- <https://www.youtube.com/watch?v=k-2TMOSbMuM>
  - o A short video detailing the Alpine Responsibility Code

Please let us know what your **expected arrival and departure times** are. If a late arrival (after 9:30 am) or early departure (before 4:30 pm) is needed, lessons will need to be modified to work with your schedule.

## Arrival

Once your bus has arrived, all students and chaperones head up to the **Panorama Lodge**, the large building located directly up from the parking lot.

**The group coordinator will pick up all lift passes, the lesson schedule and lunch vouchers from the Snow School desk in the Rental Shop (lower lodge) and notify Snow School of their arrival.** As the coordinator, you are required to do a head count of everyone (students and chaperones) requiring tickets prior to arriving at the rental shop. We will print the number of tickets required for the coordinator to distribute in the Panorama Lodge immediately, so that the safety talk, rental fitting and lessons can begin as quickly as possible

An instructor and a patroller will then meet with everyone in the Panorama lodge for your **safety talk**. These talks are extremely important as they will let you know **what areas of the mountain are closed, if there are any hazards to watch out for and will go over the Alpine Responsibility code**. This is also when an instructor will meet with all chaperones and go over their **roles, responsibilities and duties**.

Once lift tickets are handed out and the safety talk is finished, students can come down to the Rental Shop to have their gear fitted. **Students are to be sent down 5 at a time, with 5 minutes in between groups**.

Once students have their gear, are organized for lessons and out on the slopes, the coordinator can review and make any necessary adjustments to the registration sheet(s).

**An invoice will be generated based on this revision and must also be approved and signed by the coordinator prior to departure.**

## Lunch

HBMR offers school group participants (**students only**) a pre-paid option for lunch. The vouchers will be handed to the coordinator along with the lift tickets and lesson schedule. This coupon, when brought to Coyote Café is good for a pasta option, burger or wrap option, chicken finger option or the special option (which will be chef's choice). Students can indicate on their Sign-up Form that they would like a pre-paid lunch for \$13. **Selection of menu item must be indicated on the Registration Form.**

Pre-paid lunch information is transferred by the coordinator from the **Participant Sign Up forms to the Group Registration Form** and is added to the total cost of the visit. **Tickets and vouchers are valid only on the date issued and are non-refundable.** To redeem the voucher, simply hand it to the cashier in Coyote Café!

## Rental Returns

All rented equipment must be **returned to the Rental Shop by 4pm. All students returning rentals must provide their name** to the rental shop staff so they can be crossed off the list and presumed safe and off the mountain.

**Chaperones are responsible for assisting students** with returns so that it is accomplished in an orderly and timely manner. Although students are careful with their rental equipment, there have been instances where gear has been lost or misplaced. ***The school will be held accountable for the replacement cost of any gear rented out to a student that is not returned by the end of the day of visit; replacement cost will be added to the particular visit's invoice.***

## PAYMENT

You will receive two invoices for your visit. One at the end of the day and one will be emailed to the coordinator. Your visit must be paid for **within 30 days of receipt of the emailed invoice** from Hudson Bay Mountain. Alternatively payment can be made on the day of your visit by cash, cheque, debit, MasterCard or Visa. Cheques can be made payable to **Hudson Bay Mountain Resort Inc.**

## **RESCHEDULING**

We understand that situations may arise when a school must reschedule their snow day. We require a **minimum of 48 hours** notice in this case. If a school wants to cancel their trip altogether, it must be done outside of 48 hours of their booking, if done within 48 hours, a **\$100 cancellation fee will be invoiced to the school.**

### **Call and Book Today!**

We have a maximum number of students we can accommodate each day, therefore we encourage you to choose your dates as early as possible. Please contact us if you have any questions or to book your snow day on Hudson Bay Mountain. You can also find more information on our website at [www.hudsonbaymountain.com/snow\\_school](http://www.hudsonbaymountain.com/snow_school).

We look forward to seeing you out on the slopes!

**Lex Rei-Jones – Inside Operations Manager**

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